



*Translation from Romanian into English*

**APPROVED**  
**at the meeting of Senate of**  
**Nicolae Testemitanu SUMPh**  
**minutes no. 5/4 of 12.10.2016**

**REGULATIONS**  
**on academic assessment and performance at Nicolae Testemitanu**  
**State University of Medicine and Pharmacy**

**I. GENERAL PROVISIONS**

1. This Regulation is drawn up in accordance with the following provisions:
  - The Education Code of the Republic of Moldova published in the Official Gazette no. 319-324, no. 634 of 24.10.2014;
  - The Charter of Nicolae Testemitanu State University of Medicine and Pharmacy registered at the Ministry of Justice on 08.10.2015;
  - The framework plan for higher education (cycle I, cycle II, integrated studies) approved by Order of the Ministry of Education no. 455 of 3 June 2011;
  - Regulation on organization of studies at Nicolae Testemitanu SUMPh on the basis of the National Study Credit System (approved on 09.04.2013).
2. The Regulation contains a set of rules applicable to the University in integrated medical studies (Cycle I + Cycle II) and sets out the assessment conditions, ways and mechanism for the liquidation of academic arrears and academic promotion.
3. The objective of this Regulation is to strengthen a continuous, objective, transparent and effective assessment system at the University.
4. The provisions of this Regulation are applied to all categories of students who study at the University.

**II. ORGANIZATION AND IMPLEMENTATION  
OF THE ASSESSMENT PROCESS**

5. The assessment of academic results, along with teaching and learning, is an indispensable component of the process of training of University specialist. Any training unit begins (initial assessment), continuous (continuous or current assessment) and finishes with an assessment (final assessment).
6. Planning of assessment activities is carried out in the discipline curriculum, usually developed by the chair (department, clinics), discussed at the meeting of the chair (department, clinics) and approved by the dean of the faculty.
7. The initial assessment is carried out at the beginning of the educational process of a



teaching unit: discipline, chapter, theme.

8. The forms for the initial assessment are determined by the department (department, clinic) and are conditioned by the objectives of the discipline and the specifics of the professional training.
9. The results of the initial assessment contribute to the development of the didactic strategy during the academic year.
10. The current evaluation is carried out during the educational process during the courses, seminars, practical activities, consultations and covers both the activities carried out in direct contact with the teacher and the individual work of the students. The assessment by summing up certain section of the study discipline, but not more than 3 during the semester, is admitted.
11. The final assessment has the balance and certification function and is carried out at the end of study of the discipline / module, internships and the study program.
12. The forms of final assessment are determined by the study plan of the study program and the curriculum of the subject: colloquium, colloquium with a mark, examination, graduation examination.
13. The assessment strategy is determined by the objectives of the study program and aims at finding / assessment of the competencies formed. This is developed by the chair (department, discipline) with the participation of the University Assessment Center and the faculty dean's offices.
14. In order to increase the degree of objectivity and transparency of the assessment process, current assessments and examination sessions, at the Senate's decision, can be carried out by means of information technologies – computer - assisted tests.
15. The results of the final assessment are expressed in marks according to the scoring scale (minimum mark for promotion is 5) and academic credits.
16. The number of academic credits is determined by the study plan and notes the full realization of the workload claimed by the student, demonstrating the presence of certain competencies.
17. The final mark in the discipline sums up the result of the current assessment (50%) and the mark obtained on the examination (50%).
18. The examination is considered to be passed if the student has received a promotion mark. If the examination consists of several stages, it is considered to be passed if all stages are promoted, obtaining a minimum promotion mark.
19. The evaluation activity carried out by the teaching staff is an integral part of the teaching activity and is inherent to the position activities. The initial and current



assessment is a part of a teaching process and is included in the teaching load.

### **ACADEMIC ASSESSMENT AND PROMOTION**

20. The student is required to pass all the assessments provided in the study plan.
21. The student is admitted to the final assessment of the content unit of the study plan only if he / she has achieved the curricular objectives.
22. The student, that
  - did not achieve curricular objectives;
  - did not get a promotion mark in the current assessment;
  - was absent without good reason to more than 30% of training activities,
23. The final assessment is organized at the end of semesters of study in two examination sessions: winter and summer, each followed by of two re-examination sessions (arrears recovery) according to the Academic Calendar of the University for the academic year.
24. The student can take one exam at one course unit / module per day and the interval between two successive exams must be at least two days.
25. In the ordinary sessions, the student is required to come with the study group (s) in which he is enrolled. In well-justified cases, the dean of the faculty may allow the student to come with another group. In re-examination sessions the student is given the opportunity to choose from the examination calendar the days of attendance at the exam.
26. The student may request the extension of the examination and re-examination sessions for reasons argued by request on the name of the dean, accompanied by confirmatory documents: sickness case, participation in competitions or republican and international competitions, maternity leave etc.
27. Absence on the examination without good reason is recorded as "absent". The student is allowed to have 2 re-examinations and one additional re-examination to the Jury's decision (faculty analysis board).
28. Obtaining a negative mark on an examination or absence from an examination is not a reason to prohibit the student from taking the following examinations unless the courses / modules set out in the study plan have not been promoted as prerequisites for the assessed courses.
29. The conditions for admission to the examination during the re-examination session are the same as the conditions for admission to the examination in the ordinary session.
30. During the current session any examination may only be taken once.
31. If during the assessment the student manifests contradictory behavior to the rules of the



University's Code of Ethics, the examiner / examiners have the power to ask him / her to leave the examination.

32. The results of the final assessment are usually entered on the day of the examination in the register of the UIMS Didactic Module.

#### **IV. CONTESTING OF RESULTS**

33. The student has the right to contest the results of the final assessment if he / she does not agree with the teacher's decision on the mark given.
34. The examination results can be challenged within one working day of the announcement of the results, based on a request submitted by the student to the Dean's office.
35. The re-assessment of the results is carried out by the board established at the chair (department) for 2 working days from its establishment.

#### **V. PRACTICES AND PROMOTIONAL CONDITIONS**

36. In medical and pharmaceutical education the full accumulation of the number of study credits established through the curricula is a mandatory condition for promotion and enrollment in the next year of study.
37. The examination and the attestation of the student's academic background are carried out in accordance with the Academic Calendar of the University for the academic year.
38. Students are expelled in the following cases:
- for academic failure - accumulation of less than 40 study credits by the end of the study year he / she was enrolled in;
  - for groundless absences for at least 1/3 of the course units from the curriculum in the semester;
  - if they have lost the possibilities to recover the arrears or have not passed the examinations in the established terms;

#### **VI. MONITORING OF THE ASSESSMENT PROCESS**

##### ***Monitoring by university departments***

39. The assessment is monitored by the vice-rector for quality assurance and integration in education and the head of the Department of Didactics of the University.
40. The assessment is based on the methodological guidelines developed and supervised by the University Assessment Center.
41. In order to ensure transparency and objectivity, through the Provision issued by the Head of the Department of Didactics of the University, members of the Association of Students and Residents in Medicine will assist the final assessment.



***Monitoring of assessment at the faculty***

42. The Dean's offices organize the ordinary examination and re-examination sessions (recovery), the graduation examinations according to the normative acts in force. The assessment is monitored by the dean and the vice-deans of the faculty.
43. Dean's offices are responsible for adhering to promotion procedures based on academic results.
44. The records of the results of the assessments are issued, managed and maintained in accordance with the regulation provisions.

***Monitoring of assessment at the chair***

45. The chairs ensure the assessment methodology, which is appropriate to the objectives of the professional training.
46. Chairs will display the timetable and create conditions for weekly recovery by students of arrears accumulated through absences or negative marks in current assessments.
47. Assessment tools (examinations and test subjects) will correspond to the curriculum of the discipline.
48. Examination subjects are approved at the chair meeting and are brought to the attention of the students at least one month before the session.

**VII. RIGHTS AND OBLIGATIONS OF THE ACADEMIC STAFF**

49. Academic staff have the right of academic freedom in the process of developing the course units / modules included in the curriculum.
50. The teacher is required to organize the assessment in accordance with this Regulation.
51. The teacher indicates the strategy of evaluating student's academic objectives in the curriculum of the lecture unit taught.
52. The teacher is obliged to inform the student at the beginning of the course about the objectives of the taught unit and the assessment strategy.
53. The teacher is obliged to monitor the assessment strategy during the academic year (the responsibility for registering in the UIMS the results of the assessment during the semester and the average mark for the semester at the discipline);
54. The teacher is obliged to record the results of the current day-to-day assessment in the personal register and the register of the UIMS Didactic Module. The results of the current assessment are expressed in marks according to the scale.
55. The teacher assures the correctness, objectivity and transparency of the assessment process.



56. The teacher has the right not to admit the student to different types of assessment if the latter did not fulfill the tasks provided by the study program.

### **VIII. RIGHTS AND OBLIGATIONS OF THE STUDENT**

57. The student has the right to an objective assessment in accordance with the provisions of this Regulation.
58. The student has the right to know at the beginning of the course the objectives of the taught unit, the criteria and conditions of assessment.
59. The student has the right to a special examination schedule in reasonably justified cases (sickness case, participation in competitions, republican and international olympics, competitions, mobility programs etc.).
60. The student has the right to be informed of his / her performances, of the ways of liquidating the arrears, contesting the mark, if he considers it incorrect (according to the Regulation).
61. The student is obliged to fulfill the objectives of the study program.
62. The student is obliged to comply with the provisions of this Regulation.
63. The student is obliged to behave correctly, to avoid plagiarism and copying during the assessment.

### **IX. FINAL PROVISIONS**

64. The regulation of the assessment process is based on subordination of the attributions and the principle of university autonomy and university subdivisions, according to normative and regulatory documents developed within the higher education system of the Republic of Moldova, by the University and chairs.
65. The University ensures the process of assessment monitoring in methodological and organizational terms in accordance with the objectives, the typology and the functions of the evaluation, the principles of objectivity and transparency.
66. The University provides continuing training of academic staff in the field of assessment, in order to apply a unique assessment strategy in the University.
67. The chairs develop the assessment strategy, according to the specifics of the professional training, on the basis of a tool that establishes the achievement of the curricular objectives, but adequate to the educational approach promoted at the institution level.